



# Parksville Community and Conference Centre

Rental Rates for Non-Profit Groups (January, 2018)

Room	Rate Unit	Weekday Rate (Monday – Friday 5:00pm)	Weekend Rate (Friday 5:00pm – Sunday)
<b>*Daily Rate is a Maximum of 12 hours - An additional hourly rate will be charged for bookings that exceed 12 hours</b>			
<b>Entire Facility</b> Additional hourly rate will be applied to bookings exceeding 12 hours	<b>Daily Rate*</b> Open until 2:00am max	<b>\$644.00</b>	<b>\$965.00</b>
<b>Chrysler Theatre</b> Seaside Auditorium, Stage and Dressing Rooms (Stage 27' x 64')	<b>Hourly Rate</b>	<b>\$56.00</b>	<b>\$66.00</b>
	Minimum Rate (2 hours)	\$112.00	\$132.00
	<b>Maximum Daily Rate*</b>	<b>\$434.00</b>	<b>\$530.00</b>
<b>Seaside Auditorium</b> Does not include the use of the stage (84' x 84')	<b>Hourly Rate</b>	<b>\$52.00</b>	<b>\$61.00</b>
	Minimum Rate (2 hours)	\$104.00	\$122.00
	<b>Maximum Daily Rate*</b>	<b>\$403.00</b>	<b>\$483.00</b>
<b>Theatre Rehearsal</b> Stage and Dressing Rooms – available only if Seaside is not in use	<b>Hourly Rate</b>	<b>\$21.00</b>	<b>\$21.00</b>
	Minimum Rate (2 hours)	\$42.00	\$42.00
	<b>Maximum Daily Rate*</b>	<b>\$162.00</b>	<b>\$162.00</b>
<b>Lion's Bar (Servery)</b> Only Available with the rental of Seaside Auditorium (24' x 70')	<b>Hourly Rate</b>	<b>\$17.00</b>	<b>\$17.00</b>
	Minimum Rate (2 hours)	\$34.00	\$34.00
	<b>Maximum Daily Rate*</b>	<b>\$123.00</b>	<b>\$123.00</b>
<b>Rotary Kitchen</b> Includes the use of dishes *Excludes wine glasses (24' x 28'6")	<b>Hourly Rate</b>	<b>\$35.00</b>	<b>\$35.00</b>
	Minimum Rate (2 hours)	\$70.00	\$70.00
	<b>Maximum Daily Rate*</b>	<b>\$214.00</b>	<b>\$214.00</b>
<b>Garry Oaks &amp; Arbutus Combined</b> Seats 110 theatre style without a projector or 100 with a projector (60' x 28'6")	<b>Hourly Rate</b>	<b>\$28.00</b>	<b>\$35.00</b>
	Minimum Rate (2 hours)	\$56.00	\$70.00
	<b>Maximum Daily Rate*</b>	<b>\$219.00</b>	<b>\$278.00</b>
<b>Garry Oaks Room</b> Seats 50 theatre style without a projector or 40 with a projector (28' x 28'6")	<b>Hourly Rate</b>	<b>\$22.00</b>	<b>\$27.00</b>
	Minimum Rate (2 hours)	\$44.00	\$54.00
	<b>Maximum Daily Rate*</b>	<b>\$169.00</b>	<b>\$210.00</b>
<b>Arbutus Room</b> Seats 60 theatre style without a projector or 40 with a projector (32' x 28'6")	<b>Hourly Rate</b>	<b>\$22.00</b>	<b>\$27.00</b>
	Minimum Rate (2 hours)	\$44.00	\$54.00
	<b>Maximum Daily Rate*</b>	<b>\$169.00</b>	<b>\$210.00</b>
<b>Red Cedars / Maples Combined</b> Seats 90 theatre style without a projector or 80 with a projector (53' x 24')	<b>Hourly Rate</b>	<b>\$26.00</b>	<b>\$30.00</b>
	Minimum Rate (2 hours)	\$52.00	\$60.00
	<b>Maximum Daily Rate*</b>	<b>\$195.00</b>	<b>\$236.00</b>
<b>Red Cedars</b> Seats 40 theatre style without a projector or 30 with a projector (30' x 24')	<b>Hourly Rate</b>	<b>\$20.00</b>	<b>\$24.00</b>
	Minimum Rate (2 hours)	\$40.00	\$48.00
	<b>Maximum Daily Rate*</b>	<b>\$146.00</b>	<b>\$186.00</b>
<b>Maples</b> Seats 50 theatre style without a projector or 40 with a projector (23' x 24')	<b>Hourly Rate</b>	<b>\$20.00</b>	<b>\$24.00</b>
	Minimum Rate (2 hours)	\$40.00	\$48.00
	<b>Maximum Daily Rate*</b>	<b>\$146.00</b>	<b>\$186.00</b>



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### Additional Fees and Equipment

Set Up and Take Down	Table and Chair Set Up	Less than 50 people	50-99 people	100-199 people	200+ people
		\$28.00	\$59.00	\$117.00	\$176.00

  

Coffee Service (Coffee, Selection of Tea, and Water)	One Set Up	Two Set Ups	Three Set Ups
	\$1.90 per person	\$2.70 per person	\$3.60 per person

  

Juice Service (Apple, Orange, or Cranberry)	\$7.00 Per Pitcher of Juice

  

Muffins, Pastries, Cookies, or Fruit (One piece per person)	\$1.90 Per Person

Office Equipment	Price Per Page
Photocopies	\$0.25
Faxed Documents	\$0.30

Audio Visual and Technical Equipment	Price Per Item
Podium/Lectern	N/C
Screen (in meeting rooms not equipped with fixed screens)	N/C
LCD Projector	\$45.00
TV/DVD	\$25.00
Laptop	\$30.00
Overhead Projector	\$8.00
Corded Microphone	\$20.00
Lapel/Cordless Microphone or Headset	\$30.00
Portable Speakers	\$10.00
Extension Cord/Power Bar	\$8.00
High Speed Internet/Wireless	\$15.00
Fax Line/Interac Line for debit machine	\$15.00
Flip Chart (with Easel)	\$10.00
Flip Chart (Easel only)	\$7.00
Dry Erase Board	\$8.00
Sound Technician* - Hourly Rate	\$35.00
Sound Technician* - Daily Rate	\$260.00
DJ Service*	\$650.00

<b>Seaside Auditorium Equipment</b>	
Use of Ceiling Mounted Projector and Screen	\$50.00
Sound system (CD Player)	\$30.00
Portable Sound System	\$50.00
Sound System with Sound Board (Must use in house technician*)	\$35.00
Light System	\$50.00
Ceiling Fabric (Tulle installed on ceiling in the Seaside Auditorium)	\$300.00
<b>Miscellaneous Equipment</b>	
	<b>Price Per Item</b>
Pipe and Drape – (up to 30' width – white panels)	\$100.00
Curtains (per panel) – ( 16' length – white, 4 available)	\$25.00
Curtains (per panel) – (12' length – iridescent, 4 available)	\$35.00
Curtains (per panel) – (15' length – sheer voile, 2 available)	\$20.00
Grey LED Paper Lanterns – (8 available)	\$15.00
Risers	\$20.00
Portable Bar	\$35.00
Cocktail Table – (6 available)	\$15.00
Lykra Covers for Cocktail Tables – (3 Grey, 3 Black)	\$8.00
<b>Linens and Dishes</b>	
	<b>Price Per Item</b>
Tablecloths	\$8.00
Table Skirts	\$10.00
Fabric Napkins	\$0.40
Full Place Setting (Dinner plate, side plate, & cutlery)	\$1.50
Dinner Plate	\$0.40
Side Plate	\$0.40
Bowl	\$0.40
Cocktail Plate	\$0.40
Wine Glass	\$0.40
Bar Glass	\$0.50
Coffee Cup	\$0.45
Cutlery Per Piece	\$0.20
Coffee Cambro	\$9.00

**\*Approved technician available – must be booked in advance. Fee dependent on services rendered.**

**\*\*Rental rates are subject to change without notice.**