



Parksville Community and Conference Centre

Rental Rates for Commercial, Private and Government/Political Groups (January, 2018)

Room	Rate Unit	Weekday Rate (Monday – Friday 5:00pm)	Weekend Rate (Friday 5:00pm – Sunday)
*Daily Rate is a Maximum of 12 hours - An additional hourly rate will be charged for bookings that exceed 12 hours			
Entire Facility Additional hourly rate will be applied to bookings exceeding 12 hours	Daily Rate* Open until 2:00am max	\$989.00	\$1,484.00
Chrysler Theatre Seaside Auditorium, Stage and Dressing Rooms (Stage 27' x 64')	Hourly Rate	\$86.00	\$103.00
	Minimum Rate (2 hours)	\$172.00	\$206.00
	Maximum Daily Rate*	\$681.00	\$817.00
Seaside Auditorium Does not include the use of the stage (84' x 84')	Hourly Rate	\$79.00	\$93.00
	Minimum Rate (2 hours)	\$158.00	\$186.00
	Maximum Daily Rate*	\$607.00	\$742.00
Theatre Rehearsal Stage and Dressing Rooms – available only if Seaside is not in use	Hourly Rate	\$32.00	\$32.00
	Minimum Rate (2 hours)	\$64.00	\$64.00
	Maximum Daily Rate*	\$247.00	\$247.00
Lion's Bar (Servery) Only Available with the rental of Seaside Auditorium (24' x 70')	Hourly Rate	\$24.00	\$24.00
	Minimum Rate (2 hours)	\$48.00	\$48.00
	Maximum Daily Rate*	\$189.00	\$189.00
Rotary Kitchen Includes the use of dishes *Excludes wine glasses (24' x 28'6")	Hourly Rate	\$54.00	\$54.00
	Minimum Rate (2 hours)	\$108.00	\$108.00
	Maximum Daily Rate*	\$214.00	\$214.00
Garry Oaks & Arbutus Combined Seats 110 theatre style without a projector or 100 with a projector (60' x 28'6")	Hourly Rate	\$43.00	\$54.00
	Minimum Rate (2 hours)	\$86.00	\$108.00
	Maximum Daily Rate*	\$338.00	\$428.00
Garry Oaks Room Seats 50 theatre style without a projector or 40 with a projector (28' x 28'6")	Hourly Rate	\$34.00	\$41.00
	Minimum Rate (2 hours)	\$68.00	\$82.00
	Maximum Daily Rate*	\$261.00	\$322.00
Arbutus Room Seats 60 theatre style without a projector or 40 with a projector (32' x 28'6")	Hourly Rate	\$34.00	\$41.00
	Minimum Rate (2 hours)	\$68.00	\$82.00
	Maximum Daily Rate*	\$261.00	\$322.00
Red Cedars / Maples Combined Seats 90 theatre style without a projector or 80 with a projector (53' x 24')	Hourly Rate	\$37.00	\$46.00
	Minimum Rate (2 hours)	\$74.00	\$92.00
	Maximum Daily Rate*	\$299.00	\$363.00
Red Cedars Seats 40 theatre style without a projector or 30 with a projector (30' x 24')	Hourly Rate	\$30.00	\$36.00
	Minimum Rate (2 hours)	\$60.00	\$72.00
	Maximum Daily Rate*	\$222.00	\$286.00
Maples Seats 50 theatre style without a projector or 40 with a projector (23' x 24')	Hourly Rate	\$30.00	\$36.00
	Minimum Rate (2 hours)	\$60.00	\$72.00
	Maximum Daily Rate*	\$222.00	\$286.00



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Additional Fees and Equipment

Set Up and Take Down	Table and Chair Set Up	Less than 50 people	50-99 people	100-199 people	200+ people
		\$28.00	\$59.00	\$117.00	\$176.00

Coffee Service (Coffee, Selection of Tea, and Water)	One Set Up	Two Set Ups	Three Set Ups
	\$1.90 per person	\$2.70 per person	\$3.60 per person

Juice Service (Apple, Orange, or Cranberry)	\$7.00 Per Pitcher of Juice

Muffins, Pastries, Cookies, or Fruit (One piece per person)	\$1.90 Per Person

Office Equipment	Price Per Page
Photocopies	\$0.25
Faxed Documents	\$0.30

Audio Visual and Technical Equipment	Price Per Item
Podium/Lectern	N/C
Screen (in meeting rooms not equipped with fixed screens)	N/C
LCD Projector	\$45.00
TV/DVD	\$25.00
Laptop	\$30.00
Overhead Projector	\$8.00
Corded Microphone	\$20.00
Lapel/Cordless Microphone or Headset	\$30.00
Portable Speakers	\$10.00
Extension Cord/Power Bar	\$8.00
High Speed Internet/Wireless	\$15.00
Fax Line/Interac Line for debit machine	\$15.00
Flip Chart (with Easel)	\$10.00
Flip Chart (Easel only)	\$7.00
Dry Erase Board	\$8.00
Sound Technician* - Hourly Rate	\$35.00
Sound Technician* - Daily Rate	\$260.00
DJ Service*	\$650.00

Seaside Auditorium Equipment	
Use of Ceiling Mounted Projector and Screen	\$50.00
Sound system (CD Player)	\$30.00
Portable Sound System	\$50.00
Sound System with Sound Board (Must use in house technician*)	\$35.00
Light System	\$50.00
Ceiling Fabric (Tulle installed on ceiling in the Seaside Auditorium)	\$300.00
Miscellaneous Equipment	
	Price Per Item
Pipe and Drape – (up to 30' width – white panels)	\$100.00
Curtains (per panel) – (16' length – white, 4 available)	\$25.00
Curtains (per panel) – (12' length – iridescent, 4 available)	\$35.00
Curtains (per panel) – (15' length – sheer voile, 2 available)	\$20.00
Grey LED Paper Lanterns – (8 available)	\$15.00
Risers	\$20.00
Portable Bar	\$35.00
Cocktail Table – (6 available)	\$15.00
Lycra Covers for Cocktail Tables – (3 Grey, 3 Black)	\$8.00
Linens and Dishes	
	Price Per Item
Tablecloths	\$8.00
Table Skirts	\$10.00
Fabric Napkins	\$0.40
Full Place Setting (Dinner plate, side plate, & cutlery)	\$1.50
Dinner Plate	\$0.40
Side Plate	\$0.40
Bowl	\$0.40
Cocktail Plate	\$0.40
Wine Glass	\$0.40
Bar Glass	\$0.50
Coffee Cup	\$0.45
Cutlery Per Piece	\$0.20
Coffee Cambro	\$9.00

***Approved technician available – must be booked in advance. Fee dependent on services rendered.**

****Rental rates are subject to change without notice.**